

Our Ref: A.1142/77
Date: 29 October 2015



NOTICE OF MEETING

Meeting: **Audit Resources & Performance Committee**
Date: **Friday 6 November 2015**
Time: **10.00 am**
Venue: **The Board Room, Aldern House, Baslow Road, Bakewell**

SARAH FOWLER
CHIEF EXECUTIVE

AGENDA

1. **Apologies for Absence**
2. **Minutes of previous meeting held on 18 September 2015** (*Pages 1 - 6*)
3. **Urgent Business**
4. **Public Participation**
To note any questions or to receive any statements, representations, deputations and petitions which relate to the published reports on Part A of the Agenda.
5. **Members Declarations of Interest**
Members are asked to declare any disclosable pecuniary, personal or prejudicial interests they may have in relation to items on the agenda for this meeting.
6. **Local Government Ombudsman Complaint (C355/JRS)** (*Pages 7 - 12*) 30 mins
Site Plan
7. **External Audit (KPMG): 2014/15 Annual Audit Letter (A1362/RMM)** (*Pages 13 - 22*) 10 mins
Appendix 1

8. **Internal Audit Report Block 1 2015/16 (A1362/7/PN)** (*Pages 23 - 46*) 15 mins
- Appendix 1
- Appendix 2
- Appendix 3
9. **2015/16 Quarter 2 Corporate Performance and Risk Management Report (A91941/WA)** (*Pages 47 - 72*) 20 mins
- Appendix 1.1
- Appendix 1.2
- Appendix 2
- Appendix 3
10. **Item for No Discussion**
The Chair has identified the following item as an item for no discussion unless there is an advance request from an individual Member for a discussion to take place:
1. Risk Management Policy (A91941/WA) (*Pages 73 - 86*) 5 mins
- Appendix 1
- Appendix 2.1
- Appendix 2.2
- Appendix 2.3
11. **Exempt Information S100(A) Local Government Act 1972**
The Committee is asked to consider, in respect of the exempt item, whether the public should be excluded from the meeting to avoid the disclosure of Exempt Information.
- Draft Motion:
- That the public be excluded from the meeting during consideration of Agenda Item No. 12 to avoid the disclosure of Exempt Information under S100 (A) (4) Local Government Act 1972, Schedule 12A, Paragraph 7 "Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.
- PART B**
12. **Internal Audit Report Block 1 2015/16 (A1362/7/PN)** (*Pages 87 - 108*) 15 mins
- Appendix 1
- Appendix 2

Duration of Meeting

In the event of not completing its business within 3 hours of the start of the meeting, in accordance with the Authority's Standing Orders, the Authority will decide whether or not to continue the meeting. If the Authority decides not to continue the meeting it will be adjourned and the remaining business considered at the next scheduled meeting.

If the Authority has not completed its business by 1.00pm and decides to continue the meeting the Chair will exercise discretion to adjourn the meeting at a suitable point for a 30 minute lunch break after which the committee will re-convene.

ACCESS TO INFORMATION - LOCAL GOVERNMENT ACT 1972 (as amended)

Agendas and reports

Copies of the Agenda and Part A reports are available for members of the public before and during the meeting. These are also available on the website www.peakdistrict.gov.uk.

Background Papers

The Local Government Act 1972 requires that the Authority shall list any unpublished Background Papers necessarily used in the preparation of the Reports. The Background Papers referred to in each report, PART A, excluding those papers that contain Exempt or Confidential Information, PART B, can be inspected by appointment at the National Park Office, Bakewell. Contact Democratic Services on 01629 816200, ext 362/382. E-mail address: democraticservices@peakdistrict.gov.uk.

Public Participation and Other Representations from third parties

Anyone wishing to participate at the meeting under the Authority's Public Participation Scheme is required to give notice to the Director of Corporate Resources to be received not later than 12.00 noon on the Wednesday preceding the Friday meeting. The Scheme is available on the website www.peakdistrict.gov.uk or on request from Democratic Services 01629 816362, email address: democraticservices@peakdistrict.gov.uk, fax number: 01629 816310.

Written Representations

Other written representations on items on the agenda, except those from formal consultees, will not be reported to the meeting if received after 12noon on the Wednesday preceding the Friday meeting.

Recording of Meetings

In accordance with the Local Audit and Accountability Act 2014 members of the public may record and report on our open meetings using sound, video, film, photograph or any other means this includes blogging or tweeting, posts on social media sites or publishing on video sharing sites. If you intend to record or report on one of our meetings you are asked to contact the Democratic and Legal Support Team in advance of the meeting so we can make sure it will not disrupt the meeting and is carried out in accordance with any published protocols and guidance.

The Authority uses an audio sound system to make it easier to hear public speakers and discussions during the meeting and to make a digital sound recording available after the meeting. The recordings will usually be retained only until the minutes of this meeting have been confirmed.

General Information for Members of the Public Attending Meetings

Aldern House is situated on the A619 Bakewell to Baslow Road, the entrance to the drive is opposite the Ambulance Station. Car parking is available. Local Bus Services from Bakewell centre and from Chesterfield and Sheffield pick up and set down near Aldern House. Further information on Public transport from surrounding areas can be obtained from Traveline on 0871 200 2233 or on the Traveline website at www.travelineeastmidlands.co.uk.

Please note that there is no catering provision for members of the public during meal breaks. However, there are cafes, pubs and shops in Bakewell town centre, approximately 15 minutes walk away.

To: Members of Audit Resources & Performance Committee:

Chair: Cllr A McCloy
Vice Chair: Cllr C Furness

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|-----------------|------------------------|
| Mrs P Anderson | Mrs F Beatty |
| Cllr A R Favell | Cllr D Greenhalgh |
| Mr Z Hamid | Cllr Mrs G Heath |
| Ms S Leckie | Cllr S Marshall-Clarke |
| Cllr C McLaren | Cllr Mrs L C Roberts |
| Mrs E Sayer | Cllr Mrs N Turner |
| Cllr F J Walton | Cllr D Williams |

Other invited Members:

| | |
|----------------|-------------------|
| Mr P Ancell | Cllr D Birkinshaw |
| Cllr D Chapman | |

Constituent Authorities
Secretary of State for the Environment
Natural England